

# Electronic Payment Collection

Originators Identification No (OIN)	3	0	5	0	9	0
-------------------------------------	---	---	---	---	---	---

Originators Reference	OP/CWPS
-----------------------	---------

Please complete in BLOCK capitals

To make payment for pension contributions by Electronic Payment Collection you must first complete and submit your monthly invoice online, with any necessary adjustments, to [www.cwpsonline.ie](http://www.cwpsonline.ie) before any amounts can be collected electronically from your account.

Firm name:

Firm address:

CWPS Employer ID number:  Email address:

Please complete **all parts below** to instruct your Bank to make payments electronically from your account. Once completed, signed and dated, please return this form to: **CWPS, Canal House, Canal Road, Dublin 6**

Bank or Building Society name:

Branch:  Address:

Name on account:

Sort code:  -  -  Account number:

## Your instructions to the Bank and your signature(s).

- I instruct you to pay electronic debits from my account at the request of the Construction Workers Pension Scheme.
- I confirm that the amounts to be collected are variable and may be collected on various dates.
- I shall duly notify the Bank in writing if I wish to cancel this instruction.
- I shall also notify the Construction Workers Pension Scheme of any such cancellation.

### The Electronic Payment Collection Guarantee

- This is a guarantee provided by your own Bank as a member of the Direct Debit Scheme, in which Banks and Originators of Direct Debits participate.
- If you authorise payment by Electronic Debit, then
  - Your Bank will notify you of the amounts debited from your account.
  - Your Bank will accept and pay such electronic debits, provided that your account has sufficient available funds.
- If it is established that an unauthorised electronic debit was charged to your account, you are guaranteed a prompt refund by your Bank of the amount so charged.
- You can cancel the Electronic Debit Instruction in good time by writing to your Bank.

Authorised Bank signature(s) 1

2

3

Date:  /  /

Please return the completed form to:

Construction Workers' Pension Scheme  
 Canal House, Canal Road, Dublin 6  
 Telephone: (01) 497 7663  
 Fax: (01) 507 7421  
 Email: [invoicereturns@cwps.ie](mailto:invoicereturns@cwps.ie)

